

Town of Mendon

Selectboard

June 11, 2018

Members of the Selectboard present: Richard Wilcox, Geoff Wells

Town Officers and employees present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner, Phil Douglas, Constable

Residents and Visitors present: None

The meeting was called to order at 5:30 PM at the Town Office.

Additions/deletions to the Agenda: Motion by R. Wilcox to approve the agenda with the addition of Personnel, Town Newsletter, 2017-2018 Year to Date and Fireworks to the agenda. Seconded by G. Wells. The motion passed unanimously.

Announcements

The Selectboard would like to thank everyone that organized and attended the Mendon Community Potluck Cookout on June 9, 2018 at the Mendon Recreation Area on South Mendon Road.

Administrative Matters

Selectmen's Orders approved and signed.

N. Gondella, Treasurer submitted information regarding the status of the bank proposals. New information was provided regarding interest rates and target balances which results in People's United Bank remaining the best option for the Town. Motion by R. Wilcox to reverse the motion made on 5/28/18 to switch banks and rather remain with People's United Bank as per the recommendation of the Treasurer, Nancy Gondella. Motion seconded by G. Wells. The motion passed unanimously.

Minutes of Previous Meetings: G. Wells moved to approve the minutes of 5/28/18. Motion seconded by R. Wilcox. The motion passed unanimously.

Business:

Culvert 07-48 Richard Reed/Enman Kesselring The culvert replaced in 2016 is splitting and failing. Enman Kesselring were contracted as the engineers and project management. Richard Reed and Sons were the construction contractors and Lane Pipe manufactured the culvert. A meeting will be set up to discuss the failure with all parties. Scott Bradley is the assigned contact for the Selectboard.

Municipal Road Grants in Aid Program Applications are due June 22nd. B. Ellis and S. Tully will be submitting projects for approval by RRPC.

ATVs for Sale The ATV's have been posted on the website for sale with a minimum bid of \$600 for

the automatic and \$500 for the manual shift ATVs. B. Ellis will have a viewing to demonstrate the vehicles on June 18th at 2:30 PM at the Town Garage. S. Tully will advertise the request for bids online. The sealed bids are due June 20, 2018.

Highway Projects S. Tully reviewed the status of all the highway projects.

Backhoe Replacement The RFP is complete for requesting bids on the backhoe replacement. The Selectboard will review the bids at the next meeting.

Alarm System Ordinance S. Tully will contact VLCT to determine whether they are able to review the ordinance or whether we should contact an attorney for review.

Fireworks P. Douglas reported two incidents of people setting off fireworks without consulting the town. P. Douglas recommended a Fireworks Ordinance. S. Tully referred to the state statute regarding the regulation of fireworks. An individual must obtain a permit from the Fire department Chief and in the absence of one the Selectboard issues the permit. The Selectboard discussed approval by the Fire Warden and the Constable.

Planning Commission: Town Plan Feedback, Zoning Regulations & Subdivision Regulations The Selectboard discussed the time frame of adopting and updating regulations in Mendon and how to provide feedback when appropriate to the Planning Commission.

Vacancy on the Planning Commission There remains a vacancy on the Planning Commission. Interested parties can contact S. Tully, Town Administrator or Teri Corsones, Planning Commission, Chair.

2017-2018 Year to Date S. Tully provided a recap of highway expenses that may need to be accrued for this year depending on B. Ellis' ability to bring in salt, liquid chloride, sand and gravel by the end of June.

Town Newsletter G. Wells recommended the town do a quarterly newsletter and suggested maybe the Mendon Historical Society would do it. S. Tully stated that most of the up to date information for town business is on the Mendon Website. She also informed the Selectboard that many communities are using Front Porch Forum, an online email service to distribute information on what is going on in town.

Personnel Motion by G. Wells to enter Executive Session to discuss personnel at 7:10 PM with the Selectboard and S. Tully present. The motion was seconded by G. Wells. The Selectboard unanimously approved the motion. The chair declared the Board out of Executive Session at 7:30 PM.

There being no further business, R. Wilcox moved to adjourn the Selectboard Meeting at 8:00 PM. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

Date approved _____

Richard Wilcox

Sara Tully, Selectboard Clerk

Geoff Wells

Scott Bradley