

Town of Mendon

Selectboard

July 23, 2018

Members of the Selectboard present: Richard Wilcox, Scott Bradley

Town Officers and employees present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner, Nancy Gondella, Town Clerk/Treasurer

Residents and Visitors present: None

The meeting was called to order at 5:27 PM at the Town Office.

Additions/deletions to the Agenda: Motion by R. Wilcox to add Culvert 07-61 project and grant paperwork, Municipal Road General Permit, Class Action Lawsuit regarding Payment in Lieu of Taxes funds and lawn mower to the agenda and delete the Alarm System, Burn Permit and Fireworks Ordinance to the agenda. Seconded by S. Bradley. The motion passed unanimously.

Announcements

Mendon Town Wide Yard Sale, August 11th. For those that choose, there will be space available to set up at the Mendon Recreation Area. Contact the town office to sign up.

Administrative Matters

Selectmen's Orders approved and signed.

Minutes of Previous Meetings: R. Wilcox moved to approve the minutes of July 9, 2018. Motion seconded by S. Bradley. The motion passed unanimously.

Business:

Class Action Lawsuit Regarding Payment in Lieu of Taxes Funds The United States Court of Federal Claims has certified a Class Action lawsuit regarding Mendon's right to recover additional sums under the Payments in Lieu of Taxes Act for fiscal year 2015, 2016, and 2017. Mendon received a notice because it is a unit of government believed to (1) be a member of the Class and (2) to have been underpaid in those years. The lawsuit seeks to recover monies that the Court has determined that the federal government owes each Class Member for the underpayment of its respective PILT Act entitlement in fiscal years 2015, 2016 and/or 2017. The Selectboard directed N. Gondella to submit the Class Action Opt-In Notice Form.

2018-2019 Tax Rate N. Gondella reported to the Selectboard the year end cash is \$66,100. She recommended to accrue \$6,600 for winter sand and roll over \$59,000 to offset taxes. The Selectboard discussed unanticipated expenses to repair C07-48 estimating \$7,000. Motion by R. Wilcox to accrue \$6,600 for winter sand and \$7,000 for determining repair options for C07-48. Seconded by S. Bradley.

The motion passes unanimously. Motion by R. Wilcox to carry forward \$52,000 to offset the amount to be collected in taxes. Seconded by S. Bradley. The motion passes unanimously.

Motion by R. Wilcox to set the following 2018/2019 Tax Rate:

2018/2019 Tax Rate:

Homestead = \$1.8676
(\$0.5316+\$1.3348+\$0.0012)

Non-Residential = \$2.0211
(\$0.5316+\$1.4883+\$0.0012)

Municipal Tax Rate: \$0.5316

2018-2019 Amount to be raised by taxes \$937,112

2018-2019 Municipal Grand List \$1,762,823

Education Tax Rate:

Homestead = \$1.3348

Non-Residential = \$1.4883

2018-2019 Summary:

Municipal Tax Rate = \$0.0124 increase or 2.4% increase

Education Tax Rate:

Homestead = \$1.3348 a \$0.0108 increase or 3.3% increase

Non-Residential = \$1.4883 a \$0.0494 increase or 3.5% increase

Total Homestead = \$1.8676 a \$0.0547 increase or 3.0% increase

Total Non-Residential = 2.0211 a \$0.0615 increase or 3.2% increase

Local Agreement Tax: \$0.0012

Eligible properties (5)

Voter approved Property Assessment Exemption \$40,000 = 200,000/100

Total Exemption \$2,000

2018/2019 Municipal Grand List \$1,762,823

The motion to set the tax rate was seconded by S. Bradley. The Selectboard unanimously approved the motion.

Culvert 07-48 Repairs Enman Kesselring Consulting engineers submitted a summary of the site visit with Lane Pipe, Richard Reed and Sons and Town representatives. Three options of repair were discussed at the site visit and these were briefly described in the summary. The Selectboard is looking for a cost summary for engineering and construction as well as the recommended solution from the engineer. S. Tully will follow up with Nicole Kesselring.

Culvert 07-61 project and grant paperwork The Selectboard signed the grant agreement BC1937 for the replacement of Culvert 07-61. The Selectboard directed S. Tully to hire Dubois and King as the design and project engineers.

Culvert 07-56 Culvert Replacement Project The Selectboard reviewed the bids that were submitted

today. There were 6 bids ranging from \$10,335 to \$21,056. Motion by R. Wilcox to hire Mendon Trucking and Excavation to complete the Culvert 07-56 Culvert Replacement Project for \$10,335. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

Municipal Roads General Permit Motion by R. Wilcox to sign the Notice of Intent for Stormwater Discharges from Municipal Roads Under the Municipal Roads General Permit with Administrative Fee of \$240. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

Bridge 21 Status The Selectboard discussed project oversight during the construction of this project. The hired contractor was dramatically lower than all other bids and the Selectboard wants to make sure the project is completed to specifications. The Selectboard directed S. Tully to contact Dubois & King and inquire about additional engineering oversight during construction and costs associated.

Fire Warden Appointment Motion by R. Wilcox to appoint G. Wells Fire Warden effective until June 30, 2022. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

Payroll Error N. Gondella reported at the last meeting that due to her clerical error, S. Tully had been had been overpaid by \$1,450 during the course of the recently ended fiscal year at a rate of \$27.90 per week. This error went unnoticed by the Treasurer, Selectboard and employee until the FY18 year-end review. S. Tully disagreed with the amount presented as her last pay period reflected a reduced rate of pay. The Selectboard asked S. Tully and N. Gondella to determine actual amount of overpayment. Motion by R. Wilcox to have S. Tully pay back the town for the clerical error by deducting equivalent hours in accumulated time off. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion. S. Tully stated that she would support whatever decision the Selectboard made, but disagreed with the solution.

Town Shop/Old Town Hall No one submitted proposals on July 16th to salvage and relocate the Old Town Hall. The Selectboard reviewed an offer to rent the building for \$1200 per year. The Selectboard rejected this offer as the Old Town Hall Committee obtained estimates of repairs totaling \$150,000 to stabilize the building. The Selectboard will prepare and advertise an RFP for demolition of the building.

Lawn Mowers For Sale N. Gondella requested to amend an offer to purchase a 20 year old push mower that the highway department no longer utilizes from \$50 to \$25. The Selectboard accepted that offer. S. Tully stated the Selectboard also was selling a 20 year old Craftsman riding lawn mower for \$200. B. Ellis offered the town \$150 and the Selectboard accepted that offer.

There being no further business, R. Wilcox moved to adjourn the Selectboard Meeting at 6:30 PM. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

Date approved _____

Richard Wilcox

Sara Tully, Selectboard Clerk

Geoff Wells

Scott Bradley