

**Mendon Planning Commission Minutes
December 3, 2018**

Present: Justin Lindholm, Phil Douglas, Nicole Kesselring, Neil Langer, Fred Bagley and Teri Corsones were present. The minutes of the November 5, 2018 Mendon Planning Commission meeting were approved with no changes.

Cipriano Change of Use Application: Teri reported that she spoke with Mr. Cipriano about the status of his modified site plan, and he indicated that he wishes to withdraw his application at this time. Teri indicated that she would note as much in the minutes at the December 3 meeting. The Cipriano application is therefore considered withdrawn.

Municipal Planning Grant Application: Elysa Smigielski from the Rutland Regional Planning Commission was present to continue the Town Plan review. She e-mailed a copy of the most recent version of the draft Town Plan to members in advance of the meeting.

Members discussed the following timeline for completing the Town Plan review: January MPC meeting - Economic Development and Recreation Sections (Elysa will update the zoning map and update the population data for the January meeting); February MPC meeting – Transportation Section (Elysa will obtain transportation information from the Agency of Transportation for the February meeting); March MPC meeting – Land Use Section (this section will include viewshed language); April MPC meeting – Energy, Housing, Natural Resources, Flood Resiliency and History and Culture Sections; May MPC meeting – finish up. Members also discussed scheduling a public hearing to coincide with a Town-wide picnic at the Mendon Recreation Area on Saturday, June 8.

Members discussed a number of revisions to the present draft, including revisions to the Table of Contents, the Mendon Community Section, and the Land Use Section. Nicole incorporated the revisions into a working draft that she and Fred will continue to work on, as a sub-committee of the MPC.

Zoning Administrator Position: Teri will check with Sara about the timing for the next term of office for the Mendon Zoning Administrator. She will also check with Steve Cosgrove about several potential zoning violations that members have noted.

The next meeting of the Mendon Planning Commission is scheduled for Monday, January 7 at 5:15 p.m. at the Mendon Town Office.

Respectfully submitted,

Teri Corsones