

# Town of Mendon

Selectboard

May 9, 2016

Members of the Selectboard present: Larry Courcelle, Geoff Wells, Richard Wilcox

Town Officers and employees present: Sara Tully, Mendon Town Administrator, Bill Ellis, Road Commissioner, Phil Douglas, Constable

Residents and Visitors present: Kristina Carter, Green Mountain Power

The meeting was called to order at 5:30 PM at the Town Office.

*Additions/deletions to the Agenda:* Motion by L. Courcelle to add Culvert 07-48 and remove Lisa Thornton and Downgrading/Upgrading Road Classifications from the agenda. Seconded by G. Wells. The Selectboard unanimously approved the motion.

## Announcements

Rutland Chamber of Commerce Mixer, Red Clover Inn, Mendon, May 10, 2016, 5-7 PM  
Rutland County City and Town Officials Meeting to discuss Refugee Resettlement Program, Rutland Free Library, May 12, 2016, 6:30 PM

## Administrative Matters

*Selectmen's Orders* approved and signed.  
The Selectboard reviewed Year to Date Financials

## Announcements

The Selectboard would like to thank all the volunteers that helped clean up our roadsides for Green Up Day. The town collected from over 62 bags and miscellaneous debris weighing over 1600 lbs. A special thank you to Dave Wallstrom and friends that gathered 14 bags of trash and a large pile of loose debris from the Notch Road. Your hard work is greatly appreciated.

Minutes of Previous Meetings: L. Courcelle moved to approve the minutes of 04/25/16 and 5/2/16. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

## Business

*Contractor Requirements for Workers Compensation Insurance* The Town's insurance company VLCT will be charging the town \$9.46 per \$100 of labor for any contractor that does not carry their own workman's compensation. Motion by L. Courcelle to require contractors to provide proof of insurance for Workman's Compensation to be awarded contracts for the Town of Mendon effective May 10, 2016. Motion seconded by R. Wilcox. The Selectboard unanimously approved the motion.

*Green Mountain Power Easement* Kristina Carter, Green Mountain Power (GMP) requested an easement from the Selectboard to supply power to lot #4 behind the town office from the Town of Mendon's pole located in the Town Office Parking Lot. In addition to lot #4 there are three remaining lots for sale that do not currently have power, lot #2, #3 and #5. The Selectboard expressed two areas of concern. The first concern is the aesthetics of clearing 25' around the powerline and disturbing the

wooded backdrop of the property. The second concern is the stabilization of the bank that holds up Old Stockbridge Path. Multiple alternatives to gain access to power for lot #4 have been sought. Access from Helvi Furlan's Property was denied because it involved a powerline 15 feet from their back deck. Access from Jeff Brusio's Property from the pole on the interior of the property was denied access across lot 2 and 3 owned by Jim Grace. Access from the intersection of Route 4 along the entire length of Old Stockbridge Path in the right of way owned by Jeff Brusio would disturb dozens of trees and became the least favorable option. The Town considered requiring GMP to bury the line from the Town Office pole to a pole on the eastern side of Old Stockbridge Path but issues regarding the stabilization of the road and surfacing water eliminated this option. The access to power to all subdivided lots was not legally established prior to the sale of lot #1 to Jeff Brusio. The easement presented by GMP included prior approval by the Selectboard to cut or trim additional trees from the 25' easement area. A list of GMP approved low growing plantings was provided to replace trees required to be cut for the line installation. GMP would install the connection pole on Old Stockbridge Path within 100' to avoid any additional guide wires on the Town Office pole. Ms. Carter stated there was an agreement between Mr. Brusio (lot #1) and Dr. Kihlkin (lot#4) to require power be buried to lot #3 & lot #4 in order to eliminate further trees being cut. The Town asked if this agreement was in writing and asked if Mr. Brusio and Dr. Kihlkin would agree to not cutting trees around the lines and pole that would further eliminate the wooded aesthetics of the lines near the roadway. Ms. Carter stated that Mr. Brusio and Dr. Kihlkin would be agreeable to this.

*Culvert 07-48 Replacement Project* S. Tully and B. Ellis have reviewed the bid documents prepared by Enman Kesselring Consulting Engineers. The project will go out to bid in the next week. The Selectboard requested to add penalties for the contractor not substantially completing the project by October 1, 2016. Once the road is closed, the Selectboard wanted the project to be completed expeditiously.

#### *Garage Improvement Project*

*Bond Application* The bond application will be complete by the deadline on May 15, 2016.

*Building Supplier* P. Douglas presented the bids to supply the building for the project. The bids ranged from \$144,310 to \$206,420. The Selectboard requested P. Douglas clarify the foundation strapping with both suppliers.

*Block Supplier* P. Douglas presented the bids to supply the foundation blocks for the project. The bids ranged from \$8,430 to \$20,250. Freight is not included in these prices. B. Ellis will get quotes for freight. L. Courcelle moved to purchase 150 precast concrete blocks from Cararra's for \$8,430. G. Wells seconded the motion. The motion passed unanimously.

*Electrical* A general contacting permit will be required which will be pulled by the electrician.

*Paving* P. Douglas will obtain paving quotes.

*Permits* P. Douglas reported that no Act 250 permit is required. The Mendon Planning Commission will hear a site plan amendment June 6<sup>th</sup> and then the town will complete a building permit. Motion by L. Courcelle to waive the fees associated with town permits. Advertising and

warnings will be paid from project funds. Motion seconded by G. Wells. The Selectboard unanimously passed the motion.

*Local Emergency Operation Plan* The Selectboard reviewed the final draft of the Local Emergency Operation Plan. Motion by L. Courcelle to adopt the Local Emergency Operation Plan dated 5/9/16. Motion seconded by R. Wilcox. The motion passed unanimously.

*Local Hazard Mitigation Plan* A Public Hearing will be held May 23, 2016 at 6:00 PM to discuss the Local Hazard Mitigation Plan. All interested parties are welcome to attend and make comment. The draft plan can be found on the town's website [www.mendonvt.org](http://www.mendonvt.org) or copies are available at the Town Office. The plan will also be reviewed by the State of Vermont and FEMA before the Selectboard formally adopts.

*Video Cameras for patrol vehicles* P. Douglas requested \$4,000 to update the video cameras in each of the law enforcement vehicles to digital Watch Guard Video Cameras. Cost new each unit is \$5,000. P. Douglas would like to install two reconditioned units with a cost of \$1995 each. G. Wells questioned the necessity of the expense at this time without a Special Officer.

*Law Enforcement Position* The town continues to advertise with the Vermont Criminal Justice Council for a part time law enforcement officer. The Selectboard agreed to include part time and/or full time positions available.

*False Alarms* P. Douglas presented a spreadsheet outlining fire calls. There are still a number of false alarms that need to be billed to property owners. Specific calls were discussed and determined that they were false alarms that should be billed.

*Full time Road Crew Position* The Mendon Road Crew consists of 2 full time positions and one part time position. Currently, Mendon employs one full time employee and two part time employees. There is one full time position available. Anyone interested in full time work as a Highway Maintenance & Equipment Operator positions should contact the Mendon Town Office to complete an application.

Motion by L. Courcelle to enter Executive Session at 8:45 PM to discuss personnel with the Selectboard, B. Ellis and S. Tully present. Motion seconded by G. Wells. The motion passed unanimously. The Chair declared the Board out of Executive Session at 9:08 PM.

The Selectboard decided they will advertise for both a full time and part time position for a Highway Maintenance/Equipment Operator.

*Refugee Resettlement Program* Rutland City Mayor Louras has invited Rutland County Officials to a meeting to discuss the Refugee Resettlement Program, May 12, 2016 at the Rutland Free Library.

Larry Courcelle will attend.

*Legal Trails* G. Wells requested that Bill Ellis and Justin Lindholm work to clearly document and identify for the general public where the town legal trails are located.

*Rutland Regional Planning Commission* L. Courcelle announced that Susan Schreibman is leaving the RRPC. Ms. Schreibman has assisted the town on many different transportation relation issues. She has been a wealth of information and has provided leadership bringing Rutland County Road Commissioners and Town Officials together to collaborate. Ed Bove, Director of RRPC is scheduled to attend a Selectboard Meeting in June to discuss Route 4.

There being no further business, G. Wells moved to adjourn the Selectboard Meeting at 9:30 PM. Motion seconded by L. Courcelle. The Selectboard unanimously approved the motion.

Date approved \_\_\_\_\_

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Larry Courcelle

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Sara Tully- Selectboard Clerk

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Geoff Wells

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Richard Wilcox