

Town of Mendon

Selectboard

June 27, 2016

Members of the Selectboard present: Larry Courcelle, Geoff Wells, Richard Wilcox

Town Officers and employees present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner

Residents and Visitors present: None

The meeting was called to order at 5:30 PM at the Town Office.

Additions/deletions to the Agenda: Motion by L. Courcelle to approve the agenda. Seconded by G. Wells. The Selectboard unanimously approved the motion.

Administrative Matters

Selectmen's Orders approved and signed.

Minutes of Previous Meetings: L. Courcelle moved to approve the minutes of 06/13/16. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Business:

Almo Tax Sale S. Tully reported that a judgement lien was recorded improperly and therefore the town did not properly notice this lienholder of a tax sale in December 2014. Richard Schiller, buyer of the property at tax sale has requested the town pay the lien for \$1,874 plus interest so that he may sell the property. The Selectboard instructed S. Tully to get further information from Chris Corsones, attorney for tax sale and contact VLCT. Motion by L. Courcelle to spent up to \$3,000 to rectify the issue if advised by legal counsel and VLCT, the town insurance carrier. Motion seconded by G. Wells. The Selectboard unanimously passed the motion.

Employee Benefits & Uniforms The Mendon Personnel Policy and Rules handbook has a 90 day wait period for full time employees to be eligible for health benefits. B. Ellis requested new uniforms to be purchased for approximately \$600 for full time employees. Uniforms are not required to be purchased every year and are paid out of the repairs and supplies lime item of the budget.

Garage Improvement Project B. Ellis reported that the town continues to receive deliveries of the cement foundation blocks. The site work for final grade has not been completed to date.

Grants S. Tully informed the Selectboard that the town was awarded four grants listed below. The town is currently under contract with Richard Reed & Sons for the construction of culvert 07-48, a grant awarded last year. The town did not receive a grant for \$126,000 to conduct repairs to the outlet end of Bridge 21. B. Ellis and S. Tully will contact Brian Sanderson,

Agency of Transportation District 3, to help analyze options for Bridge 21 repairs.

2016 grant awards:

Culvert 07-47 Wheelerville Road – Awarded 23,457

Culvert 02-09 Townline Road- Awarded \$81,900

Old Turnpike Road Erosion Control Project – Awarded \$10,810

Road, Culvert Inventory and Capital Budget Plan – Awarded \$7,168

2015 grant award:

Culvert 07-48 Wheelerville Road- Under Contract

Salt Contract B. Ellis presented the 2016-2017 salt contract with Cargill for salt at \$79.06 per ton. Motion by L. Courcelle to purchase salt from Cargill at \$79.06 per ton. The motion was seconded by R. Wilcox. The Selectboard unanimously approved the motion.

FEMA Update S. Tully reported that the closeouts are moving forward and the staff is on target to submit them to the State of Vermont by the end of August.

Office Personnel S. Tully discussed a need for additional office support for September – November. S. Tully and N. Gondella will develop a plan and recommendation for the Selectboard. S. Tully estimates a cost of \$5,000 to pay for additional help.

Retirement Eligibility S. Tully discussed the retirement eligibility section of the Mendon Personnel Policy and Rules Handbook is out of date and does not meet the eligibility requirements of the Vermont Municipal Retirement System. Motion by L. Courcelle, effective immediately Section 13: Retirement of the Town of Mendon Personnel Policy and Rules Handbook does not apply. All employees that meet the eligibility of the Vermont Municipal Employees Retirement System (VEMRS) shall receive such benefits as regulated by VMERS. Motion seconded by G. Wells. The motion passed unanimously.

Health Officer S. Tully informed the Selectboard of a Health Inspection conducted at 6196 Route 4 Mendon owned by Joseph and Ailyn McDevitt. The house is currently a rental property with three occupants. There were various health and safety issues with the house resulting in violations of the Rental Housing Health Code. S. Tully has also contact the Department of Environmental Conservation and the Department of Public Safety regarding the violations as required. S. Tully is working with the Homeless Prevention Council to assist the tenants in relocating from the property immediately and has contacted the property owner.

Old Town Hall Committee Update S. Tully requested that the Old Town Hall Committee contact her for access to the building so that appropriate notice can be provided to the tenant. The

Selectboard agreed.

There being no further business, G. Wells moved to adjourn the Selectboard Meeting at 7:47 PM. Motion seconded by R. Wilcox. The Selectboard unanimously approved the motion.

Date approved _____

Larry Courcelle

Sara Tully, Selectboard Clerk

Geoff Wells

Richard Wilcox