

Town of Mendon

Selectboard

July 11, 2016

Members of the Selectboard present: Larry Courcelle, Geoff Wells, Richard Wilcox

Town Officers and employees present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner, Phil Douglas, Constable

Residents and Visitors present: None

The meeting was called to order at 5:30 PM at the Town Office.

Additions/deletions to the Agenda: Motion by L. Courcelle to add ADA Regulations, FCC Regulations, Tax Appeals, Recreation Field and Fire Department False Alarms to the agenda. Seconded by G. Wells. The Selectboard unanimously approved the motion.

Announcements

Town of Mendon received recognition at the creation of the Jim Jeffords State Forest ceremony on July 5, 2016.

Board of Civil Authority Hearing, July 12, 2016 at 5:30 PM at the Town Office.

Red Cross Shelter Training, July 13, 2016 at the Chittenden Town Office at 7:00 PM.

Election Officials Training, July 14, 2016 at 3:30 PM at the Town Office

Administrative Matters

Selectmen's Orders approved and signed.

Bond Paperwork The Chair completed the Appointment of Authorized Representatives Form for Marie Conway and Nancy Gondella to draw funds from the bond for the Town Garage Improvement Project.

Minutes of Previous Meetings: L. Courcelle moved to approve the minutes of 06/27/16. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Business:

2016-2017 Tax Rate & waive late filing see for HS 122 form

Motion by L. Courcelle to accrue the following expenses from the 2015-2016 budget totaling \$44,848:

11-7-20-520.00	Continuing Education	New England Conference – Nancy	\$550
11-7-41-606.10	Winter Salt	To fill new salt shed	\$20,000
11-7-41-607.10	Liquid Chloride	To treat salt	\$7,500

regulations regarding use of the town radios by the road crew. Last year, the town contacted VLCT PACIF and the Vermont Center for Independent Living and had each organization conduct an evaluation to assure Mendon meets all ADA regulations. The Town of Mendon also complies with all FCC Regulations regarding the use of town radios.

Almo Tax Sale Motion by L. Courcelle to rescind the motion made on 6/27/16 to spend up to \$3,000 to rectify an outstanding lien issue because it was contingent on advisement by legal counsel and VLCT, the town insurance carrier. The Board was advised not to proceed and a claim has been submitted to VLCT PACIF if necessary. Motion seconded by G. Wells. The Selectboard unanimously passed the motion.

Tax Appeals The Selectboard would like to be informed by Spencer Potter, Tax Assessor, when a property is lowered by a substantial amount.

Garage Improvement Project The preliminary plans have been approved. There will be two additional feet of pavement required. The foundation blocks will set on top of the pavement instead of burying the blocks. The foundation will also be buttressed requiring 76 additional blocks at \$55 each for a total of \$4,180. There will be additional trucking costs for these blocks. The building is scheduled for delivery the second week of September and should take two weeks to construct.

Motion by R. Wilcox to spend up to \$6,000 for additional buttress blocks and trucking. Motion seconded by L. Courcelle. The motion passed unanimously.

Motion by L. Courcelle to spend \$2,275 for the additional cost of specialty blocks to complete the foundation. Motion seconded by R. Wilcox. The motion passed unanimously.

Grants S. Tully provided an overview of the status of 5 outstanding grants.

Recreation Field B. Ellis asked if the Selectboard wanted the road crew to install the basketball hoop, trim brush, trees and weeds, and remove benches in disrepair at the recreation field. The Selectboard approved.

Office Personnel The Town of Mendon will be looking for a temporary employee with management and grant experience to cover an employee taking family leave from September to November. S. Tully will research and provide options to the Selectboard.

Fire Department False Alarms P. Douglas reviewed the false alarm call with the Selectboard.

P. Douglas requested to file liens on properties for non-payment of fines. The Selectboard agreed.

Health Officer S. Tully provided an update on the property on Route 4 that has experienced a significant embankment failure that threatens the structure of the house. S. Tully is working with the property owner to comply with state regulations from the Department of Public Safety and Department of Environmental Conservation.

There being no further business, G. Wells moved to adjourn the Selectboard Meeting at 7:47 PM. Motion seconded by R. Wilcox. The Selectboard unanimously approved the motion.

Date approved _____

Larry Courcelle

Sara Tully, Selectboard Clerk

Geoff Wells

Richard Wilcox