

Town of Mendon

Selectboard

July 25, 2016

Members of the Selectboard present: Larry Courcelle, Geoff Wells, Richard Wilcox

Town Officers and employees present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner, Phil Douglas, Constable, Nancy Gondella, Bookkeeper/Office Manager

Residents and Visitors present: None

The meeting was called to order at 5:30 PM at the Town Office.

Additions/deletions to the Agenda: Motion by L. Courcelle to approve the agenda.

Seconded by R. Wilcox. The Selectboard unanimously approved the motion.

Announcements

Mendon River Corridor Map was provided by the Rutland regional Planning Commission

Mendon Tax Bills have been mailed.

Administrative Matters

Selectmen's Orders approved and signed.

Results of Grievance to the State Appraiser:

Sheehan Property remained the same

Kesselring/Belchak Property reduced to \$485,000 lowered by \$80,900

Minutes of Previous Meetings: L. Courcelle moved to approve the minutes of 07/11/16.

Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Business:

Rutland County Sheriff The short term contract between Mendon and the Rutland County Sheriff expired June 30, 2016. Sheriff Steve Benard provided a new contract for July 1, 2016 to June 30, 2017 to provide part time law enforcement services for the Town of Mendon at a rate of \$37 per hour. This is a \$1 per hour increase over last year's contract. The rate increase would become effective August 1, 2016. The Selectboard requested the cancellation period to be decreased from 30 days to 14 days. Motion by L. Courcelle to approved the Rutland County Sheriff contract as amended. Motion seconded by G. Wells. The motion passed unanimously. Sheriff Benard will submit the amended contract for signatures.

FEMA Update S. Tully and N. Gondella reported that project closeout for R4A was reviewed by the State and final feedback given before final submission in August. The

remaining project closeouts are 80% complete for submission in September. N. Gondella discussed Direct Administrative Costs submitted to FEMA as part of the large project closeouts. The eligible payroll hours for office staff will be submitted for each large project closeout. Motion by R. Wilcox to FEMA payroll expenses out of the Irene Expenses. Motion seconded by G. Wells. The motion passed unanimously.

Garage Improvement Project P. Douglas reported the Fire Safety Permit Application will be \$1,565. Motion by L. Courcelle to spend \$1,565 out of the Garage Improvement Project Bond to pay for the Fire Safety Permit. Motion seconded by G. Wells. The motion passed unanimously. The rough grade of the pad is complete. P. Douglas has requested paving quotes from contractors that can meet the project timeline. The electrical conduit was installed by Mendon Trucking and Excavation. Motion by G. Wells to spend up to \$45,000 to pave the pad for the new Salt Shed and authorize P. Douglas to accept the lowest qualified bid. Motion seconded by D. Wilcox. The motion passed unanimously.

Grants S. Tully provided an update on each outstanding grant.

Culvert 07-48 Wheelerville Road- construction has started and Wheelerville Road is closed to thru traffic until approximately August 25th.

Culvert 07-47 Wheelerville Road – The Selectboard authorized the grant paperwork to be signed by L. Courcelle. Enman Kesselring is preparing bid documents that will be advertised for contractors at the beginning of August.

Culvert 02-09 Townline Road- The Selectboard authorized the grant paperwork to be signed by L. Courcelle. Motion by L. Courcelle to hire Dubois and King to complete the engineering for 02-09 culvert replacement. Motion seconded by R. Wilcox. The motion passed unanimously.

Old Turnpike Road Erosion Control Project – B. Ellis is obtaining quotes for this project to be presented at the next Selectboard Meeting. The Selectboard authorized the grant paperwork to be signed by L. Courcelle.

Road, Culvert Inventory and Capital Budget Plan – The Selectboard authorized the grant paperwork to be signed by L. Courcelle.

Winter Road Sand A complaint was submitted and reviewed by the Selectboard regarding the material the town uses for winter sand. The material is very course and after the fines have been washed away by rain the remaining material looks more like gravel than sand. B. Ellis explained that the town is limited by the availability and price of material. The courser material is available, less expensive and works better than the fine material. The

town has limited alternative options and roadway safety is the primary concerns.

Office Personnel S. Tully presented a plan for office coverage while an employee is on Family Leave from September through November. Motion by L. Courcelle to compensate the employee for the Family Leave out of the employee's accumulated sick time and to spend up to \$8,400 on a temporary part time employee. Seconded by R. Wilcox. The motion passed unanimously.

There being no further business, G. Wells moved to adjourn the Selectboard Meeting at 8:14 PM. Motion seconded by R. Wilcox. The Selectboard unanimously approved the motion.

Date approved _____

Larry Courcelle

Sara Tully, Selectboard Clerk

Geoff Wells

Richard Wilcox