

Minutes of the Old Town Office Subcommittee meeting held March 20, 2017, 5:30 p.m. at the Mendon Town Office

Members present: Dick Wilcox, Jennifer Bagley, Fred Bagley, Phil Douglas, Ann Singiser, Steve Singiser.

Member absent: Mike Barone

Minutes of the previous meeting of January 14, 2017 were approved

The primary agenda for the meeting was to address what next steps should be taken to stabilize the Old Town Office in light of recent important developments. The lessor, Adi, has recently passed away. His heirs have terminated his lease and vacated his personal property. Secondly, at a recent meeting of the Mendon Select Board, the Subcommittee was authorized to spend up to \$800 specifically to do an inspection of the structure to determine the cause of bulging that is apparent on the east and west sides, and what remedial action might be taken to either correct past movement or at least stop further movement.

Townsmen Ernie Smalley has offered to employ an individual to do the inspection at a reduced rate of \$50 an hour that includes necessary Workers Comp Insurance and Liability Insurance as required by the Town. Subject to meeting the Town's requirements, the Subcommittee approved hiring Mr. Smalley's company to do the inspection. Ann will get the necessary insurance forms from Ernie and a contract. Dick will be in touch with the Town Manager to get her authorization to proceed. Dick will further look back at the Select Board resolution to determine if any left unspent funds could be used to advance corrective action.

Volunteer work on the building will be subject to further determination of what is acceptable to the Town. There are residents who have offered their time and talents to work on the restoration. Volunteers could save Mendon substantial amounts, would be participating in a community project, and would probably work in favor of obtaining future grants because of their participation.

Phil was appointed to be in charge of this inspection when it gets started, probably in early April. Subcommittee will meet May 1st at 5:30 at the Town Office.

Respectively submitted,

Steve Singiser,
Clerk
March 22, 2017