

Town of Mendon

Selectboard

August 14, 2017

Members of the Selectboard present: Richard Wilcox, Geoff Wells, Scott Bradley

Town Officers and employees present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner

Residents and Visitors present: None

The meeting was called to order at 5:30 PM at the Town Office.

Additions/deletions to the Agenda: Motion by R. Wilcox to approve the agenda with the addition of Griffin & Griffin Contract, ATV's and Personnel to the agenda. Seconded by S. Bradley. The motion passed unanimously.

Announcements

Special Town Meeting, August 28, 2017, 6 PM at the Mendon Town Office

The Selectboard Meeting on September 11, 2017 has been rescheduled to start at 9 AM at the Town Office instead of 5:30 PM to allow the Planning Commission to meet at 5:15 PM.

Administrative Matters

Selectmen's Orders approved and signed.

Griffin & Griffin Contract The Townline Road Culvert C02-09 Project is complete. The Selectboard reviewed a final payment requisition of \$68,738. D. Conger, Project Engineer has approved final payment. Motion by R. Wilcox to approve payment to Griffin & Griffin in the amount of \$68,738 to be paid out of the Bridge and Culvert Fund. Motion seconded by S. Bradley. The motion passed.

Minutes of Previous Meeting: Motion by S. Bradley to approve the minutes of 7/24/17. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Business:

Personnel Discussion Motion by R. Wilcox to enter Executive Session at 5:35 PM to discuss personnel with the Selectboard, B. Ellis and S. Tully present. Motion seconded by S. Bradley. The motion passed unanimously. The Chair declared the Selectboard out of Executive Session at 5:45 PM.

Building Use Policy The town office staff has been asked to use the conference room at the Town Office for the Mendon Seniors Bone Building Class on Tuesday and Thursday for an hour during business hours. The Selectboard reviewed the Building Use Policy. The Selectboard discussed that

they are generally not in favor of using the building for other uses than meetings. The Selectboard encourages the Mendon Seniors group to explore other options in Mendon before they come to the Selectboard with this request.

Rolston Rest The Trust for Public Land is negotiating an easement for the town to be granted emergency access across land that would be Green Mountain National Forest. A new draft is expected to be available by the next meeting August 28, 2017.

Economic Development Committee The Selectboard will be sending out an invitation to the business owners of Mendon to participate on an Economic Development Committee or participate by providing input to the committee.

Rutland City Fire Protection Contract The town expects to have an updated draft of the contract by the next meeting. Issue tabled until the next meeting.

Chittenden/Mendon Shelter Plan Memo of Understanding The Selectboard reviewed and approved the draft of the Chittenden/Mendon Shelter Plan Memo of Understanding. S. Tully will report if the Chittenden Selectboard had any additional changes. If not, the MOU will be ready for signatures at the next meeting.

ATV's B. Ellis reported that a part is on order to repair a carburetor in one of the ATV's. Once the ATV's are in good working order the town will publically advertise them for sale through sealed bids.

There being no further business, R. Wilcox moved to adjourn the Selectboard Meeting at 7:20 PM. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Date approved _____

Richard Wilcox

Sara Tully, Selectboard Clerk

Geoff Wells

Scott Bradley