

Town of Mendon

Selectboard

January 14, 2019

Members of Selectboard present: Richard Wilcox, Geoff Wells, Scott Bradley

Town Officers and employees present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner, Phil Douglas, Constable

Residents and visitors present: None

The Selectboard Meeting was called to order at 5:30 PM at the Town Office.

Agenda: R. Wilcox moved to approve the agenda with addition of Selectboard Meeting schedule, Rutland County Sherriff Contract, Rutland City Fire Protection Contract and Winter Sand. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Administrative Matters

Selectmen's Orders were reviewed and signed.

Minutes of Previous Meeting: G. Wells moved to approve the minutes of December 17, 2018. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

Business

Truck #2 Replacement Bid requests for the truck and dump body have been advertised and are due 1/30/19.

Town Garage Permit Amendment P. Douglas reported Tim Chmielewski is available to update the Town of Mendon's wastewater permit at the Town Garage. Motion by G. Wells to hire Tim Chmielewski, dba Action Surveying for up to \$600 to prepare an amended wastewater permit at the Town Garage. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion. The permit will take a couple weeks to complete.

Town Meeting Warning, Location, Town Reports The Warning will be prepared and ready for the Selectboard to sign at the next meeting. The location of the meeting is still to be determined. S. Tully reported that Killington now owns Mendon Mountainview Lodge and they will no longer allow the Town to use the building for Town Meeting. The Selectboard reviewed various reports to include in the Town Report.

Audit 2017-2018 The Selectboard reviewed a memo from Nancy Gondella, Town Clerk and Treasurer. The Town has received a completed audit from Jeffrey Bradley. N. Gondella continues to have various questions regarding the audit.

2019-2020 Budget Final & Reserve Funds G. Wells asked various questions about the current draft of the budget. The final draft will be adopted at the next meeting and warned in the Town Report.

Feasibility Study Issue tabled until the next meeting.

Repairs 07-48 Motion by G. Wells to authorize S. Bradley and S. Tully represent the Town of Mendon while negotiating a solution to repair culvert 07-48. Motion seconded by R. Wilcox. The Selectboard unanimously approved the motion.

Better Connections Grant Rutland Redevelopment Authority is applying for a *Better Connections Grant* to create a comprehensive action plan that will enhance multi-use trails, recreational assets, and other transportation networks. The plan will facilitate connections between the economic and recreational assets of the Town of Killington with Rutland City's downtown and with focus areas of Mendon and Rutland Town.

This plan will encompass the mapping of:

- Existing trails, access points, and roadways along the State Route 4 corridor between Killington and Rutland City
- Recreation assets and information on land parcels, land owners, and land managers
- Proposed routes that enhance access and increase transportation options for all users

The plan will also include conducting an economic impact study of current and future recreation and trail usage and provide for public outreach, forums, and education related to enhancing and connecting the region's trail networks and transportation options. The plan will identify feasible connections that will best serve the region in terms of community health, economic development, and access for all. The final product will be a plan that includes all stakeholders and can be immediately acted upon.

RRA is requesting a letter of support for this application from the Town of Mendon along with \$1,000 matching funds.

Motion by R. Wilcox to authorize signing the letter of support for RRA's application to the Better Connections Grant with \$1,000 matching funds if the application is successfully awarded. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Vacation Time The Personnel Policy and Rules Handbook allows for one week of vacation to be carried over from year to year. S. Tully requested clarification whether the Selectboard was going to authorize this carry over so she can coordinate this with the employees vacation schedules. The Selectboard agreed employees could carry over up to one week and also requested a copy of the Personnel Policy and Rules Handbook.

Tax Sale Bid Chris Corsones submitted a request to make the opening bid for those properties up for Tax Sale on January 29th on behalf of the Town. The Selectboard decided not to authorize making the opening bid at tax sale as the Town has no intended use for the properties up for tax sale.

Rutland County Public Works Emergency and Non-Emergency Mutual Aid Agreement The Selectboard reviewed the updated agreement submitted by Rutland Regional Planning Commission. Motion by G. Wells to adopt the Rutland County Public Works Emergency and Non-Emergency Mutual Aid Agreement. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

Selectboard Meeting Schedule G. Wells requested the meetings be changed to 5 PM instead of 5:30 PM. The issue was tabled until the next meeting.

Rutland County Sherriff Contract P. Douglas discussed with the Selectboard the RC Sheriff Contract and some issues he would like to bring to Sheriff Benard's attention. The Selectboard agreed.

Rutland City Fire Protection Contract P. Douglas discussed some changes in the billing of calls to Mendon by the Rutland City Fire department under the new Fire Chief. The Selectboard requests S. Tully invite Chief Larsen to the next Selectboard Meeting for all parties to meet each other and discuss the Rutland City Fire Contract.

Winter Sand B. Ellis reports that the winter sand is almost gone and he has \$1100 remaining in his budget. There have been multiple ice related storms over the past month that has really taken a toll out of the sand stockpile. He intends to order the sand and mix with some gravel to extend its use. He hopes this will be enough for the remainder of the winter.

There being no further business, R. Wilcox moved to adjourn at 7:50 PM. Motion seconded by G. Wells. Motion carried.

Date Approved _____

Richard Wilcox

Sara Tully - Clerk of the Board

Geoff Wells

Scott Bradley