

Town of Mendon

Selectboard

May 13, 2019

Members of Selectboard present: Richard Wilcox, Geoff Wells, Scott Bradley

Town Officers and employees present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner, Phil Douglas

Visitors present: None

The Selectboard Meeting was called to order at 5:00 PM at the Town Office.

Agenda: G. Wells moved to approve the agenda with the addition of Town Office Lighting, Recreation Area Inspection, Culvert 07-42, Town Shop Demolition, Town Plan and Employee Appreciation. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

Administrative Matters

Selectmen's Orders were reviewed and signed.

Minutes of Previous Meeting: G. Wells moved to approve the minutes of April 22, 2019. Motion seconded by R. Wilcox. The Selectboard unanimously approved the motion.

Business

Financial Update N. Gondella provided year to date financials for the Selectboard and forecasted year end June 30th.

Town Office Lighting N. Gondella presented a plan to replace the interior lighting in the Town Office with energy efficient lighting. The ballasts of the existing florescent lights continue to blow and we have to have them replaced. Replacement of the fixtures with energy efficient lighting would be eligible for a program through Efficiency VT. N. Gondella will present 3 quotes for the Selectboard to review at a future meeting.

Recreation Area Inspection VLCT-PACIF conducted a voluntary inspection the Mendon Recreation Area. S. Tully submitted the inspection report to the Selectboard with the recommended safety improvements. S. Tully will address the high priority recommendatiion to have a written agreement for the use of the Recreation Area with the Barstow Youth Club and obtain a copy of the insurance certificate. The Selectboard asked the mendon Recreation Committee to present a plan, timeline and cost estimate to meet the other low and medium priority recommendations to them for approval. All recommendations should be addressed this summer.

Culvert 07-42 S. Tully reported that Mendon was awarded a Structures Grant for \$81,180 the replacement of culvert 07-42.

Town Shop Demolition Mendon Trucking and Excavation is scheduled to start demolition of the Town Shop the week of May 20, 2019.

Town Plan A recap of the Selectboard and Planning Commission Meeting held May 9, 2019 was provided. The Selectboard expressed their gratitude to all who participated at the meeting and felt the discussion was very productive in moving towards a final draft of the proposed Town Plan. There will be public hearing by the Planning Commission and the Selectboard for the public to comment on the proposed Town Plan.

Employee Appreciation Day R. Wilcox discussed taking the employees to lunch. The Selectboard agreed and S. Tully will coordinate a date.

Flood Damage Report from 4/15/19 Rain Event S. Tully recapped the four sites damaged during the rain event on 4/15/19. FEMA toured the sites on May 7th with B. Ellis and S. Tully. It is expected that this event will be declared a disaster upon which time FEMA will consider each project for reimbursement. This could take several months.

Conflict of Interest Policy Review and Adoption The Selectboard reviewed the policy presented by S, Tully. Adoption of the policy is tabled until the next meeting.

Repairs 07-48 S. Tully provided an update on the progress.

Bids 07-61 All bids have been rejected. The project will go out to bid again.

Feasibility Study HVS has not responded to the questions asked about the study. R. Wilcox will follow up.

Town Picnic The Town picnic is scheduled for June 8th from 1-4 PM at the Mendon Recreation Area. All residents are welcome to attend. The Mendon Historical Society has offered to purchase paper products and donate \$200 for the event. The remainder of the expenses will come out of the general fund budget. The Selectboard would like to thank Phil Douglas for his organization of volunteers and supplies. Anyone interested in volunteering, please contact the Town Office

Town Office Fence Replacement S. Tully reported that she tried to locate material to replace the existing fence but could not locate new or used material. Chad Galiano, Building and Grounds Maintenance, recommended a split rail fence and obtained pictures and a quote for supplies. S. Tully reported that Ann Singiser contacted her hoping the snake rail fence can be repaired. Motion by G. Wells to spend up to \$260.10 from the Town Office Maintenance Fund to replace the fence. Motion seconded by S. Bradley.

The motion passed unanimously.

There being no further business, R. Wilcox moved to adjourn at 6:20 PM. Motion seconded by G. Wells.
Motion carried.

Date Approved _____

Richard Wilcox

Sara Tully - Clerk of the Board

Geoff Wells

Scott Bradley