

Town of Mendon

Selectboard

July 08, 2019

Members of the Selectboard present: Richard Wilcox, Geoff Wells

Town Officers and employees present: Nancy Gondella, Town Clerk/Treasurer, Bill Ellis, Road Commissioner

Residents and Visitors present: None

The meeting was called to order at 4:55 PM at the Town Office.

Additions/deletions to the Agenda: None

Announcements

The lighting project at the Town Office will be done on August 23, 2019

Third Class Liquor Licenses will now be approved by the Town before being sent to the Department of Liquor Control.

The new truck is going into the shop for repairs.

Administrative Matters

Selectmen's Orders approved and signed.

Minutes of Previous Meetings: G. Wells moved to approve the minutes of 06/24/19. Motion seconded by R. Wilcox. The Selectboard unanimously approved the motion.

Business

Repair 07-48 B. Ellis advised that the site visit had been conducted with Richard Reed and Dave Conger of Dubois-King. We are awaiting an engineering agreement from Dave which will then be sent to Claudine Safar for review.

BBR Agreement Wheelerville & Notch R. Wilcox signed the grant agreement for BR0693. The Road Crew will be able to complete this project with town resources and equipment.

Town Road and Bridge Standards 2019 B. Ellis reported that he has not yet had an opportunity to review this paperwork. The State Standards will need to be compared with Town Standards. B. Ellis will review this and give recommendations to S. Tully to forward to the board for review prior to the next meeting.

Disaster Declaration DR 4445 N. Gondella attended the mandatory briefing. FEMA will be calling the town within the next couple of weeks to schedule a phone conference to discuss damage sites. Dave Conger is working on the scope of work for the project worksheet on Medway Road and Culvert 07-42.

Bucklin Trail Parking Area The parking area located on Rutland City property is too small for the

amount of people that hike the trail during busy weekends. B. Ellis reported that cars are parking on both sides of Wheelerville preventing traffic from getting through. This would also hinder emergency vehicles trying to get through. B. Ellis will contact Dave Schneider, Rutland City Forester to request Rutland make the parking lot bigger. The goal of the Town is increase use of recreation trails in Mendon so this is expected to continue to be a problem. In addition, B. Ellis will also put no parking signs up on one side of the road in order to keep the parked vehicles to one side of the road.

Stormwater Permit – Old Stockbridge Path Terry Purcell from the State is going to follow up with all property owners on Old Stockbridge Path to be sure they obtain stormwater permits, if they have not done so already. The runoff from Old Stockbridge Path has caused concern in the past and continues to do so. The Town must monitor the redirection of the water to be certain it is not directed behind the Town Office. In addition, there is concern that the water not be directed on the landing graded by Mendon Trucking and Excavation when the Old Town Hall was removed. The Selectboard is interested in determining whether there are protections in place in either the Town Plan or Zoning Regulations to protect lower elevations when water is redirected from higher elevations. G. Wells would like to be certain that S. Cosgrove, Zoning Administrator is advising people to check with the State to determine whether or not a Stormwater Permit will be required for their projects.

Law Enforcement Contract Sheriff Benard incorporated all of the recommendations into the contract and agreed on the price of \$38.72 per hour. R. Wilcox signed the contract. N. Gondella will send the signed contract to the Sheriff.

H526 Recording Fee Changes N. Gondella advised that recording fees had increased from \$10 per page to \$15 per page effective 07/01/19. \$4 of the new fee (rather than the current \$3) will go to the Preservation Reserve Fund as mandated by the State. The remaining \$11 per page will go the General Fund. This will mean increases of approximately \$1,000 to the Preservation Reserve Fund and \$4,000 to the General Fund on an annual basis.

Setting 2019-2020 Tax Rate The Selectboard reviewed the current information for setting the tax rate. The final tax rate will be set at the July 22 meeting.

Audit 2018-2019 N. Gondella advised that she had sent an RFP for audit to 10 companies. Of those 10, 3 bids were received. Nancy reviewed all three bids and recommended the board hire Batchelder Associates for \$10,035. This is over budget, but the lowest bid received. R. Wilcox made a motion to hire Batchelder Associates to complete the 2018-2019 Audit for \$10,035 pending a suitable reference check by N. Gondella. Motion seconded by G. Wells. The motion passed unanimously.

Items for next agenda Repairs 07-48, Town Road and Bridge Standards 2019, Stormwater permit – Old Stockbridge Path, 2019-2020 Tax Rate.

There being no further business, R. Wilcox moved to adjourn the Selectboard Meeting at 6:10 PM. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Date approved _____

Richard Wilcox

Nancy Gondella – Acting Clerk

Geoff Wells

Scott Bradley