

# Town of Mendon

## Selectboard

August 12, 2019

Members of Selectboard present: Richard Wilcox, Geoff Wells, Scott Bradley

Town Officers and employees present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner, Phil Douglas, Constable/Director of Public Safety, Nancy Gondella, Town Clerk & Treasurer, Steve Cosgrove, Zoning Administrator, Chad Galiano, Mendon Highway Department

Visitors present: Jim Harrison, State Representative

The Selectboard Meeting was called to order at 5:00 PM at the Town Office.

Agenda: R. Wilcox moved to approve the agenda with the addition of Recreation Area Facility Use Policy. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

### Administrative Matters

*Selectmen's Orders* were reviewed and signed.

N. Gondella attended the meeting to discuss invoices submitted by the Killington Marketing Initiative for the last fiscal year. Payment was denied by the Selectboard and directors are welcome to come discuss at a future meeting.

Minutes of Previous Meeting: Motion by G. Wells to approve the minutes of July 8, 2019. Motion seconded by R. Wilcox. G. Wells and R. Wilcox approved the motion. Motion by G. Wells to approve the minutes of July 22, 2019. Motion seconded by S. Bradley. G. Wells and S. Bradley approved the motion.

### Business

*Rep. Jim Harrison* J. Harrison attended the meeting to discuss upcoming topics expected the next legislative session and how they may impact local government. J. Harrison encourage board members to reach out to him at any time. The Selectboard thanked J. Harrison for his representation and open communication.

*Disaster Declaration DR4445* S. Tully informed the Board about the FEMA Exploratory conference call and the Recovery Scoping Meeting. The damage inventory was completed and project discussed as Category B and/or Category C. FEMA will determine eligible projects.

*Tax Stabilization Draft Sample Contract* The draft contract template was reviewed and suggestions and comments made to the town's legal counsel, Claudine Safar. S. Tully will forward this information to her.

*Dry Hydrants* The various dry hydrants in town were discussed and their maintenance. Some

hydrants are privately owned. The Selectboard discussed access to each hydrant. For most hydrants the town has landowner permission agreements. Some of these need to be updated and it was discussed to formalize this access with deeded easements for the use and maintenance of the hydrants. The Selectboard discussed the access to the hydrant location at the pond near the Cortina

*Zoning Fees* The Selectboard asked S. Cosgrove to clarify his interpretation of the Zoning Regulations to consider Bhakta Development Company's conversion of the Cortina to a Residential Care Facility requiring a \$40 per room fee plus \$.10 per square foot. S. Cosgrove explained the sates definition of development which included renovation.

*Fire Calls* P. Douglas reported he has two calls billed currently. One is for Bhakta Development Company, LLC and the second is Killington/Pico resort Partners, LLC.

*Repairs 07-48* Claudine Safar, Mendon's legal counsel is reviewing the engineering contract and the town is also waiting for Richard Reed & Sons to submit the contraction timeline. The Selectboard instructed S. Tully to follow up. The Board is willing to wait one more week or they will sign the existing contract.

*Commercial Driver License Fees* C. Galiano submitted receipts from the Department of Motor Vehicles and requested the Town reimburse him for \$129 in fees he paid for his CDL permit renewal, license, and the CDL skills test deposit. Motion by R. Wilcox to reimburse C. Galiano for \$129 in DMV fees associated with his Commercial Driver's License. Motion seconded by G. Wells. The motion passes by majority vote. S. Bradley abstained from the vote.

*Mendon Recreation Area Facility Use Policy* VLCT PACIF is requiring a Facility Use Policy and agreements for organizations and groups to use the Mendon Recreation Field. S. Tully presented the model policy and reoccurring use and one-time use agreements. The Selectboard agreed no alcohol will be allowed on any town owned property for games or events. Motion by D. Wilcox to approve the Mendon Recreation Area Facility Use Policy and Reoccurring Use and One-time Use Agreements. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

There being no further business, R. Wilcox moved to adjourn at 7:30 PM. Motion seconded by S. Bradley. Motion carried.

Date Approved \_\_\_\_\_

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Richard Wilcox

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Sara Tully - Clerk of the Board

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Geoff Wells

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Scott Bradley