

Mendon, Vermont
MENDON RECREATION AREA FACILITY USE POLICY

Adopted 8/12/19

Purpose

Mendon has a Mendon Recreation Area that is available for use by residents and members of the public. This facility is available to all qualified users on equal terms without regard to race, color, religion, national origin, or other status covered by applicable state or federal laws or regulations. In allowing the use of this facility, the Municipality will not discriminate against users of the facilities based on the users' particular viewpoint(s).

It is the obligation of the Municipality to ensure that its facility is maintained in good condition and their use and maintenance do not impose an undue financial cost on the Municipality's residents. This policy is intended to help ensure that: the Municipality's facility will be well maintained and accommodating and will provide a safe environment; and the Municipality will be fair and consistent with all parties wishing to use its facility.

Facilities to Which This Policy Applies

This policy shall apply to the following facilities in the Municipality, which shall be available for rental during the following listed hours, at the following listed user rates, and with maximum occupancy as listed:

Facility	Available Hours	User Fee	Maximum Occupancy
Mendon Recreation Area	Dawn to Dusk (hours will vary based on time of year)	150.00	175 people

By written request, the Selectboard may waive part or all of the user fee for events that are not-for-profit and that serve a legitimate public and community good.

Priority of Use

The Municipality will make this facility available on a first-come, first-served basis for individuals, groups, businesses, and organizations to rent during times when the facilities are not being used for Municipality programs or events sponsored by the Municipality and when they are not being used by Municipality staff, boards, commissions, or committees.

Facility Use

Any individual, group, business, or organization wishing to use municipal facilities shall notify Sara Tully, Town Administrator at 802-775-1662 or mendonadmin@comcast.net of the date and time on which they wish to use such facility. No use of a facility shall be permitted until a written Mendon Recreation Area Facility Use Agreement is executed by the Municipality, the applicable user fee and/or security deposit has been paid to the Municipality, and proof of

insurance has been provided to the Municipality as required by the applicable Mendon Recreation Area Facility Use Agreement.

Security Deposit

In addition to the user fee listed above, a security deposit of \$200 will be required for use of a facility when 50 people or more are expected at the event. Such security deposit will be returned promptly to the User if no damage has been caused to the Facility and if all cleaning activities have taken place as specified in the signed Mendon Recreation Area Facility Use Agreement.

Alcohol, Tobacco, and Drugs

The sale, possession, consumption, and use of alcohol, tobacco, marijuana, and illegal drugs are forbidden on municipal property.

Obligations of Users

Use of the municipal facility must not disrupt the provision of municipal services. Nor shall use of a facility create a nuisance or disturb the quiet enjoyment of anyone using adjacent or common premises and facilities. Users must return the facility in a neat, orderly, and clean condition after their use. Users will be responsible for, and liable to, the Municipality for all repairs to the facility required as a result of damage caused by Users.

Effective Date

This Policy shall become effective upon adoption by the Selectboard, and the fees may be amended from time to time as deemed appropriate by the Selectboard.

Adopted this _____ day of _____, 20____.

Richard Wilcox

Geoff Wells

Scott Bradley