Town of Mendon
2282 U.S. Route 4
Mendon, VT 05701

Request for Bids
Information to Bidders

To construct and install informational panels regarding the town of Mendon on property adjacent to the Mendon Town Office

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KEY DATES: Submission of proposals due:
Mendon Town Office, date, time. Please address bids to Mendon Selectboard, 2282 U.S. Route 4, Mendon, VT 05701. Bids received after that time will not be accepted.
Opening of bids: Mendon Town Office, date, time

BACKGROUND: Mendon's original Town Hall, built in 1888, was demolished in the summer of 2019 due to its poor condition. To commemorate its history, the town of Mendon, with support from the Mendon Historical Society, proposes to construct and install a series of three connected panels on the site where the former building stood. To be called the Town Hall Park, it will be a place where residents and visitors alike will learn about Mendon's history and what Mendon offers focusing on its history, its recreational opportunities, geology, and topography.

THE PROJECT: Three sign panels placed with one panel in the center and one smaller one on each side connected at angles to the center panel will be constructed. The panels will be installed on the site where the original Town Hall stood across the driveway of the existing Mendon Town Office.

1. The center panel, measuring 4 by 8 feet horizontally, will be imprinted with pictures and copy with two headings "History" and "Recreation."
2. The panel on the left, measuring 4 by 6 feet horizontally, will be imprinted with pictures and copy with two headings "General Edward Hastings Ripley" and "Mendon's Old Town Hall."
3. The panel on the right, measuring 4 x 6 feet horizontally, will be imprinted with pictures and copy with two headings "Geology and Topography" and "Tropical Storm Irene."
4. Above the center panel there will be built a peaked structure using 3mm (1/8-inch) Dibond with a barn red faux clapboard vinyl covering. Attached to this peak structure will be a painted wooden sign in our possession. The sign recognizes the original building which stood in the same place and cites the "Mendon Town Hall, 1888."

The three panels will be constructed of 3mm (1/8-inch) Dibond. On the printed sides, they will be covered with a layer of 1/8 inch plexiglass for protection. The entire structure will be framed in pressure treated wood and installed on site.

See attached pictures and plans in four files:

1. Total installation in place
2. Center panel, Left side panel, Right side panel
3. Center peak
4. Structural plan for materials, measurements, and details

PRE-BID MEETING ONSITE: At this time, this meeting may be difficult to hold as the town strictly adheres to Governor Scott's orders regarding COVID19. Any bidder is welcome to drive by to view the location on the property of the Mendon Town Office. It is at the extreme right of the property and to the immediate right of the driveway. The placement of the uprights of the installation will be staked out.

WORK SCHEDULE: The timing of the work is to be determined and will depend on adhering to the State of Vermont's response to COVID19 and the extension or lifting of work orders from the State. The work is considered at the present time non-essential according to Governor Scott's orders. The town is looking to accomplish the work as soon as possible. Specific start and completion times will be established when work order restrictions are cancelled by the State.

INSURANCE REQUIREMENTS: The successful bidder shall be required to have the following insurance at the time the work is to be performed:

(1) Commercial General Liability insurance coverage with a policy limit of at least $1,000,000 per occurrence and $2,000,000 in aggregate; (2) Business Automobile Liability coverage with total liability limits of at least $1,000,000; and (3) Statutory Workers' Compensation insurance. If Contractor is not required by law to carry workers' compensation insurance, in place of proof of workers' compensation insurance Contractor may provide a fully executed Non Employee Work Agreement specifying the particular provision of 21 V.S.A §601(14)(F) that exempts Contractor from having to carry such coverage. The Contractors policies shall name the Municipality as an additional insured.

Installation.docx | sign panels 3-27-20 proof.pdf | Peak proof.pdf | Structural plan.pdf