

Town of Mendon

Selectboard

May 26, 2020

Members of Selectboard present: Richard Wilcox, Geoff Wells, Scott Bradley

Town Officers and employees present: Sara Tully, Town Administrator & Health Officer, Bill Ellis, Road Commissioner, Nancy Gondella, Town Clerk & Treasurer, Liam Fracht-Monroe, Recreation Committee.

Visitors present: Ann Singiser, Mendon Historical Society

The Selectboard Meeting was called to order at 8:33 AM with all participants participating remotely.

In response to COVID-19, the Selectboard strongly encourages the public to participate in this meeting by video or teleconferencing. The public can follow the directions on the agenda and posted publicly on the Mendon website at www.mendonvt.org.

As Chair of the Town of Mendon Selectboard I find that, due to the State of Emergency declared by Governor Scott as a result of the COVID-19 pandemic and pursuant to Addendum 6 to Executive Order 01-20 and Act 92, this public body is authorized to meet electronically.

In accordance with Act 92, there is no physical location to observe and listen contemporaneously to this meeting. However, in accordance with the temporary amendments to the Open Meeting Law, I confirm that we are:

Providing public access to the meeting by video with additional access offered through telephone. We are using Gotomeeting.com for this remote meeting. All members of the Selectboard have the ability to communicate contemporaneously during this meeting through this platform and the public has access to contemporaneously listen and, if desired, participate in this meeting by **joining the meeting from your computer, tablet or smartphone.**

Selectboard Meeting May 26, 2020
Tue, May 26, 2020 8:30 AM - 10:30 AM (EDT)

Please join my meeting from your computer, tablet or smartphone.
<https://www.gotomeet.me/NancyGondella/selectboard-meeting-may-26-2020>

You can also dial in using your phone.
United States: [+1 \(786\) 535-3211](tel:+17865353211)

Access Code: 829-441-397

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<https://global.gotomeeting.com/install/829441397>

- a) Providing public notice of instructions for accessing the meeting. We previously gave notice to the public of the necessary information for accessing this meeting, including how to access the meeting using telephone and video in our posted meeting agenda. Instructions have also been provided on the town website at: www.mendonvt.org.
- b) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access. If anybody has a problem, please *e-mail mendonclerk@comcast.net* and
- c) Continuing the meeting if necessary. In the event the public is unable to access this meeting, it will be continued to a time and place certain.

Please note that all votes taken during this meeting that are not unanimous will be done by roll call vote, in accordance with the law.

Let's start the meeting by taking a roll call attendance of all members participating in the meeting.

Roll call: Richard Wilcox, Geoff Wells and Scott Bradley

Agenda: R. Wilcox moved to approve the agenda. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Announcements

Green Up Day has been rescheduled for May 30, 2020. Green Up bags are available outside the Town Office. Bags can be left roadside on any town road and the Highway Department will pick them up.

Administrative Matters

Selectmen's Orders were reviewed. Motion by R. Wilcox to approve the General Fund pay order in the amounts of \$11,891.88 and \$8,63.36. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Minutes of Previous Meeting: R. Wilcox moved to approve the minutes of May 11, 2020. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Business

Old Town Hall Park The Selectboard reviewed bids submitted for the Old Town Hall Park sign panels. The Selectboard discussed keeping the plexiglass over the signs for protection against vandalism. Motion by R, Wilcox to accept the low bid from Awesome Graphics for \$7,482.75 to be paid for out of the Town Office maintenance Fund. Motion seconded by G. Wells. The Selectboard unanimously approved the motion. S. Tully will draft the contract for R. Wilcox signature and submission to Awesome Graphics.

Recreation Field Improvements L. Fracht-Monroe submitted bids for the installation the half basketball court at the Mendon Recreation Area. The project consists of three contractors. The first to do site preparation, the pavements, then c surface coating for the final top layer. The Selectboard reviewed all bids. Motion by R. Wilcox to spend \$11,600 on the basketball court to be paid for out of the remaining 2019-2020 budget for Recreation Programs and the rest from the Recreation Fund. Motion seconded by G. Wells. L. Fracht-Monroe stated there will be approximately one month between paving and the final surface coat application.

AT&T Status The Public Information Session will be held on June 10, 2020 at 6 PM. This will be conducted electronically and via teleconference. A post card will be mailed to all taxpayers and voters with information how to participate in the meeting. The public is encouraged to participate. The Selectboard will warn a Joint Meeting of the Selectboard, Planning Commission and Zoning Board of Adjustment to discuss the results of the balloon tests and AT&T's application process. This meeting will be held June 1, 2020 after the conclusion of the Planning Commission's regularly scheduled meeting. This meeting will be warned and information on how to participate electronically or via teleconference will be posted.

COVID-19 Response & Town Government Operations

Financial Update N. Gondella reported the town has spent approximately \$11,000 on the COVID19 pandemic. Masks and hand sanitizer was purchased through a bulk order with the Rutland Regional Planning Commission and deliver is expected this week.

Operations N. Gondella reported that the Town Office opened to appointments only this past week and it was very busy with appointments book straight through. The operations of the Town Office continue to work well and the town is able to provide all services. The town will make no further changes at this time to the operations.

VTel N. Gondella stating that VTel is coming to the Town Office to complete some testing. She is currently unaware of the schedule for this.

Tax Assessors Contract R. Wilcox proposed a contract amendment to increase the fee for services to Vermont Municipal Assessor to \$1,500 per month for the next 2 years. Motion by G. Wells to approve the Tax Assessor contract to \$1,500 per month for 2 years starting July 1, 2020. Motion seconded by R. Wilcox. Motion unanimously approved.

Rutland County Sheriff Contract The contract with the Rutland County Sheriff renews on July 1st. The Selectboard discussed cost of a fulltime contract versus a part-time contract. The Selectboard discussed a 20% decrease in revenue based on the COVID-19 pandemic. The

Selectboard decided to contract with the Rutland County Sheriff on a part time bases and will readdress possibly increasing the contract in 6 months.

Town Plan The Selectboard have submitted three changes to the proposed Town Plan as adopted by the Planning Commission to the Rutland Regional Planning Commission for adoption guidance. Two changes address aesthetics and the third opposes the planning for a bypass around Rutland City rather Mendon supports the development of Route 4.

Dry Hydrant Mendon Trucking is requesting payment of 30% of the contract or \$8,400 upfront to pay for supplies. Motion by S. Bradley to amend the Mendon Trucking and Excavating contract to include an initial payment of \$8,400 at the execution of the amendment and the remaining balance to be paid upon satisfactorily completing the project. Motion seconded by G. Wells. The Selectboard unanimously approved the motion and authorized D. Wilcox to sign the amendment. S. Tully will be submitting the VTRANS T1111 permit and following up on the easement.

There being no further business, R. Wilcox moved to adjourn at 9:40 AM. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Date Approved_____

Richard Wilcox

Sara Tully - Clerk of the Board

Geoff Wells

Scott Bradley