

Town of Mendon

Emergency Selectboard Meeting

November 17, 2020

Members of Selectboard present: Richard Wilcox, Geoff Wells

Town Officers and employees present: Sara Tully, Town Administrator & Health Officer, Nancy Gondella, Town Clerk & Treasurer, Bill Ellis, Road Commissioner

Visitors present: None

The Selectboard Meeting was called to order at 5:05 PM with all present participating remotely.

In response to COVID-19, the Selectboard strongly encourages the public to participate in this meeting by video or teleconferencing. The public can follow the directions on the agenda and posted publicly on the Mendon website at www.mendonvt.org.

As Chair of the Town of Mendon Selectboard I find that, due to the State of Emergency declared by Governor Scott as a result of the COVID-19 pandemic and pursuant to Addendum 6 to Executive Order 01-20 and Act 92, this public body is authorized to meet electronically.

In accordance with Act 92, there is no physical location to observe and listen contemporaneously to this meeting. However, in accordance with the temporary amendments to the Open Meeting Law, I confirm that we are:

Providing public access to the meeting by video with additional access offered through telephone. We are using Gotomeeting.com for this remote meeting. All members of the Selectboard have the ability to communicate contemporaneously during this meeting through this platform and the public has access to contemporaneously listen and, if desired, participate in this meeting by **joining the meeting from your computer, tablet or smartphone.**

Emergency Selectboard Meeting
Tue, Nov 17, 2020 5:00 PM – 6:30 PM (EST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/378506893>

You can also dial in using your phone.

United States: [+1 \(312\) 757-3121](tel:+13127573121)

Access Code: 378-506-893

New to GoToMeeting? Get the app now and be ready when your first meeting starts: <https://global.gotomeeting.com/install/378506893>

- a) Providing public notice of instructions for accessing the meeting. We previously gave notice to the public of the necessary information for accessing this meeting, including how to access

the meeting using telephone and video in our posted meeting agenda. Instructions have also been provided on the town website at: www.mendonvt.org.

- b) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access. If anybody has a problem, please *e-mail mendonclerk@comcast.net* and
- c) Continuing the meeting if necessary. In the event the public is unable to access this meeting, it will be continued to a time and place certain.

Please note that all votes taken during this meeting that are not unanimous will be done by roll call vote, in accordance with the law.

Let's start the meeting by taking a roll call attendance of all members participating in the meeting.

Roll call: Richard Wilcox, Geoff Wells

Agenda: The purpose of this emergency meeting is to discuss the changes of the Executive Order and how the effect operations of the municipality.

Friday, November 13, 2020 Governor Scott released further guidance to slow the spread of COVID-19. Cases in Vermont are steadily increasing and he has ordered municipal operations to conduct business remotely to the maximum extent possible.

The Mendon Continuation of Operations Plan will be updated to reflect how operations will continue in the short term and intermediate term if COVID-19 effects the staff. Vermont Emergency Management is recommending plans be implemented to replace staff in each vital position with 2 additional people. Therefore, Mendon is creating a back-up plan for the back-up plan.

The goal is to minimize exposure. The Town Office and Garage will be closed to the public. The Town Office will be accessible by appointment only to conduct vault research and other transitions that can not be completed remotely, with no contact or by mail. No two employees and officials will work in the office or garage at the same time. Shifts will be staggered to the greatest extent possible.

The town will grant access to the Rutland County Sheriff on duty in Mendon to exchange batteries at the office.

There being no further business, R. Wilcox moved to adjourn at 5:44 PM. Motion seconded by G. Wells. The Selectboard approved the motion.

Date Approved _____

Richard Wilcox

Sara Tully - Clerk of the Board

Geoff Wells