2282 U. S. Route 4
Mendon, VT 05701
(802)775-1662
mendonclerk@comcast.net

AUTOMATIC TAX PAYMENT PROGRAM

THE PROGRAM

When you participate in the free Automatic Tax Payment Program, your property taxes are automatically withdrawn from your checking, savings, or money market account on the due date. For your protection, the program is governed by state and federal regulations, and you can stop participating at anytime with appropriate notification.

WHY SHOULD I CONSIDER SIGNING UP?

- Provides you with peace of mind – no chance of forgetting to pay your taxes on time or no need to worry about your payment being lost in the mail because the payment will be automatically taken out of your account on the tax due date.

- Your payments are made safely, accurately and timely by using the Automated Clearing House, the same system that deposits millions of paychecks and over half of all Social Security checks.

- Saves you time and money – no more writing checks, paying postage, mailing payments, or driving to the town office on the due date.

- Utilizes your tax dollars more efficiently by saving the Town of Mendon time and money.

HOW DOES IT WORK?

- Checking, savings and money market accounts can be accessed only with your authorization through the Automatic Tax Payment Program.

- Your bank statement will serve as a receipt for tax records.

Please call the Town Office at 802-775-1662 if you have any questions or need additional information.

ENROLLMENT FORM

_____YES! I would like to enjoy the safety and convenience of enrolling in a free Automatic Tax Payment Program.

To enroll, simply:

1. Write "VOID" across a check for the checking account from which you want your tax payment to be withdrawn and complete the account information at the bottom of this page, or if you would like your payments withdrawn from your savings or money market account, please complete the account information section at the bottom of this page.

2. Sign this form, and drop it by the office or mail it with your voided check (if applicable) to:
   Town of Mendon
   Treasurer
   2282 U.S. Route 4
   Mendon, VT 05701

I authorize the Town of Mendon to instruct my financial institution to deduct property tax payments directly from my account. If at any time I wish to discontinue the service, I will simply notify the Town of Mendon Treasurer in writing, at least 60 days prior to my next scheduled payment.

_____ _____
Your signature Date

ACCOUNT INFORMATION

_____ _____
Your name Daytime telephone number

_____
Your address

_____ _____
Your bank's name Type of account (Checking or Savings)

_____ _____
Your account number Your routing number

_____
Parcel ID Number