

Town of Mendon

Selectboard

March 23, 2020

Members of Selectboard present: Richard Wilcox, Geoff Wells, Scott Bradley

Town Officers and employees present: Sara Tully, Town Administrator & Health Officer, Nancy Gondella, Town Clerk & Treasurer, Phil Douglas, Constable and Director of Public Safety

Visitors present: Ann Singiser & Fred Bagley, Mendon Historical Society

The Selectboard Meeting was called to order at 5:12 PM at the Town Office with all participants participating remotely except Nancy Gondella and Geoff Wells.

In response to COVID-19, the Selectboard strongly encourages the public to participate in this meeting by video or teleconferencing. The public can follow the directions on the agenda and posted publicly on the Mendon website at www.mendonvt.org.

Agenda: R. Wilcox moved to approve the agenda. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Administrative Matters

Selectmen's Orders were reviewed. Motion by R. Wilcox to approve the General Fund pay order in the amount of \$1,249,714.01 covering invoices received from 03/10/2020 – 03/23/2020.

Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

Motion by R. Wilcox to approve the Payroll warrant for the period ending 03/21/2020 for a gross payroll amount of \$17,389.31. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Motion by R. Wilcox to authorize G. Wells to be the sole signature on the orders. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

Minutes of Previous Meeting: R. Wilcox moved to approve the minutes of March 9, 2019, March 10, 2020 and March 18, 2020. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

Business

Appointment of Officers

Motion by G. Wells to appoint:

Nancy Gondella, Town Clerk term ending 3/31/23

Nancy Gondella, Town Treasurer term ending 3/31/23

William Ellis, Road Commissioner term ending 3/31/21

Sara Tully, Road Commissioner Admin. term ending 3/31/21

Geoff Wells, Fire Warden, term ending 1/31/23

Mary Ann Reich, Town Service Officer, 4/14/21

Therese Corsones, Planning Commission, 3/31/24

Justin Lindholm, Planning Commission, 3/31/24

Harvey Zara, Zoning Board of Adjustment, term ending 3/31/23

Jim Reddy, Town Recreation, term ending 3/31/24

Jesse Bridge, Town Recreation, term ending 3/31/24

Scott Bradley, Cemetery Commission Chairman, term ending 3/31/21

Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

N. Gondella stated she will be appointing Marie Conway, Assistant Clerk and Treasurer.

Old Town Hall Park- Fred Bagley and Ann Singiser submitted a plan for the multipaneled display to be installed where the Old Town Hall once stood. F. Bagley presented the details of the project. They requested the Selectboard proof all written material and report back with comments. In addition to the constructed panels, the Mendon Historical Society requested a split rail fence be installed to replicate the fence in front of the Town Office. S. Tully will work with A. Singiser to draft a Request for Proposal sheet to be advertised for public bid.

07-42 Replacement The Selectboard discussed the bids submitted on February 27, 2020 for the culvert replacement of 07-42. The Selectboard rejected the lowest bid and elected to accept the second bid from Northwoods Excavating at \$117,370.11. Motion by G. Wells to accept the bid for replacing culvert 07-42 for Northwoods Excavating at \$117,370.11. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

AT&T Status On March 16, the Town submitted addresses to AT&T to take pictures from for the balloon test and the town has yet to receive a response. It will be difficult to conduct a balloon test under the current restrictions from the Governor in response to COVID-19 limiting meetings to 10 people and maintaining social distancing. These recommendations could become more stringent in the upcoming weeks. The Town has no good alternative to conduct a Public Hearing as a meeting like that would be difficult by video & teleconference.

Reappraisal The Selectboard discussed the status of the Reappraisal as submitted by Spencer Potter, Vermont Municipal Assessor. The Town encourages MS. Potter to follow all recommended safety procedures and guidelines set forth by the Governor and Vermont Department of Health. The town will request an extension for completing the Reappraisal from the State of Vermont Property Valuation and Review.

Burn Permits All burn permits are on hold at this time. G. Wells, Mendon Fire warden along with recommendation from Lars Lund, Regional Fire Warden do not want to require services of the Rutland City Fire Department unnecessarily during the COVID-19 emergency. Please monitor the Town of Mendon website for any updated information.

Local Emergency Operations Plan The Local Emergency Operation Plan (LEOP) is normally adopted at this time annually. P. Douglas has made updates to the plan. He would like to submit to the RRPC for review. P. Douglas will present the LEOP for adoption at the next meeting.

COVID-19 Response & Town Government Operations The Selectboard has conducted two meetings regarding how to respond to COVID 19. Current operations of the Town Office is closed to the public with access to the vault by appointment only Monday-Thursday 9AM to 2 PM. The Selectboard is allowing one person to be working in the office at a time. These hours are split between N. Gondella and J. Bridge while adhering to strict disinfecting guidance. The most up to date information is posted on the Mendon Website www.mendonvt.org, the Mendon Facebook Page and Front Porch Forum. The Selectboard commended the staff for working so diligently.

Town Plan Adoption Schedule The Selectboard discussed postponing the adoption of the Town Plan as its difficult to conduct public hearings under Governor Scott's orders not to have gatherings of 10 people. S. Tully will look up the required timeline of adoption of the Town Plan.

2020-2021 Goals and Objective The Selectboard have reviewed the goals and objective. Will table comment at this time,

There being no further business, R. Wilcox moved to adjourn at 6:25 PM. Motion seconded by S. Bradley. Motion carried.

The Liquor Control Board meeting was called to order at 6:37 PM
Motion by R. Wilcox to approve the Liquor Licenses for:

1. Mountain View Hospitality Inc. dba The Vermont Inn
2. Countryman's Pleasure Inc. dba Countryman's Pleasure
3. T.P Hospitality, LLC dba Red Clover Inn

Motion seconded by S. Bradley. The Selectboard unanimously passed the motion.

There being no further business, R. Wilcox moved to adjourn the Liquor Control Board Meeting 6:40 PM. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Date Approved _____

Richard Wilcox

Sara Tully - Clerk of the Board

Geoff Wells

Scott Bradley